

## Notice of Availability of Documents under the *Accessibility for Ontarians with Disabilities Act*

Torkin Manes LLP is committed to maintaining an accessible environment for persons with disabilities by serving our clients in a manner which respects their dignity and independence, and permits equal access to our legal services.

We have established policies, practices and procedures for the delivery of our legal services to persons with disabilities, as required by the Accessibility Standards for Customer Service enacted under the *Accessibility for Ontarians with Disabilities Act, 2005* (“AODA”). Our Client Service Accessibility Policy is available to any person upon request. It describes our policies, practices and procedures relating to:

- Providing services to persons with disabilities
- The use of assistive devices, service animals and support persons by persons with disabilities
- Temporary disruption of our facilities and services
- Staff training
- Our Feedback Process

To obtain a copy of our Client Service Accessibility Policy please contact:

**Carole Paskin**  
*Director of Operations*  
Torkin Manes LLP  
151 Yonge Street, Suite 1500  
Toronto, ON M5C 2W7

Tel: (416) 777-5453  
Fax: 1 (888) 587-5763  
E-mail: [cpaskin@torkinmanes.com](mailto:cpaskin@torkinmanes.com)